



## Vendor Contacts and Ordering Instructions

All PEPPM orders should be faxed to PEPPM at **800-636-3779** or placed online through Epylon eCommerce.

**Product Line: Allied Telesis, Inc (formerly Allied Telesyn, Inc)**

### Introduction

Founded in 1987, Allied Telesis, Inc. is a member of the Allied Telesis Group, a global provider of secure Ethernet/IP access solutions and an industry leader in the deployment of IP Triple Play networks over copper and fiber access infrastructure.

If there is one immutable truth in education today, it is that high-speed broadband networks are essential to teaching and learning in the 21<sup>st</sup> Century.

Computer access for every child has become a critical factor in improving class participation, bringing information to life, and ultimately preparing kids for their future in a wired world. School administrations also benefit from high-bandwidth networks, with applications such as IP Video Surveillance, remote access to specialists, online announcement systems, automated attendance programs, and next generation grading systems.

#### **Allied Telesis, Inc.**

19800 North Creek Parkway, Ste 100  
Bothell, WA 98011-8206

#### **Contact Information:**

##### **For Sales in the Eastern US regions:**

Ben Neranartkomol, Inside Account Manager  
1-800-424-5012 or 408-519-8050/ [ben\\_neranartkomol@alliedtelesis.com](mailto:ben_neranartkomol@alliedtelesis.com)

##### **For Sales in the Central US regions:**

Samuel Simmons, Inside Account Manager  
1-800-424-5012 or 408-519-8719 / [samuel\\_simmons@alliedtelesis.com](mailto:samuel_simmons@alliedtelesis.com)

##### **For Sales in the Western US regions:**

Manuel Melchor, Inside Account Manager  
1-800-424-5012 or 408-519-8755/ [manuel\\_melchor@alliedtelesis.com](mailto:manuel_melchor@alliedtelesis.com)

### Placing an Order via Fax:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. Discounts for volume orders are considered on a case by case basis. Please ask your sales representative for additional information.
3. Address the orders to:  
Allied Telesis, Inc.  
3200 North First St  
San Jose, CA 95134

**OR**

If you prefer you may use one of our authorized resellers. Select one of the authorized resellers listed at the end of these instructions and address the orders to:

Allied Telesis, Inc.  
c/o (Selected Reseller Name)  
Reseller Address

4. All quotes and orders should state "As per PEPPM 2010."
5. Fax the completed order to **800-636-3779**.
  - a. Your order will be reviewed and edited by PEPPM Staff.
  - b. You will be contacted to make any necessary corrections.
  - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
  - d. Your order will be archived for audit support.

## Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile\_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts\_Ship-to Addresses.

1. Login to Epylon at [www.epylon.com](http://www.epylon.com).
2. Click on the Contracts tab.
  - a. Choose between a "line item" or "contracts" search.
  - b. Select **Allied Telesis, Inc.** from the Vendor (Awardee) list.
  - c. Click "Search."
3. Add selected line items to a List.
4. If using an authorized reseller, assign a reseller to the item by using the checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
  - a. The PEPPM contract will automatically be referenced in your PO.
  - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
  - c. The order will immediately be viewable by the vendor.
  - d. Your order will be archived for audit support.

For any assistance using Epylon, contact [service@epylon.com](mailto:service@epylon.com) or call 888-211-7438.

## Reseller Listing

Orders may not be faxed directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779) or Epylon eCommerce to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

**Allied Telesis, Inc.**  
c/o (Selected Reseller Name)  
Reseller Address

In the body of the purchase order, please include the following language:  
"As per PEPPM 2010"

***AUTHORIZED RESELLERS:***

Graybar Electric, Pittsburg  
Gary Rodgers, Sales Account Manager  
900 Ridge Ave  
Pittsburgh, PA 15212  
412-323-5200  
[gary.rodgers@gbe.com](mailto:gary.rodgers@gbe.com)

Deco Tech Systems, Inc.  
Dave Dickstein, President  
2151 Salvio Street, Ste 260  
Concord, CA 94520  
(925) 288-9600 x 602  
[davidd@decotech.com](mailto:davidd@decotech.com)