



Vendor Contacts and Ordering Instructions

All PEPPM orders should be faxed to PEPPM at **800-636-3779** or placed online through Epylon eCommerce.

Product Line: Avaya Inc.

Introduction

Avaya Inc. is the holder of the PEPPM 2007-2010 Contract for Avaya Products, Solutions, and Services. In addition to providing Avaya products, solutions, and services through an Avaya Public Sector Client Executive, Avaya Inc. also utilizes Authorized Business Partners/Resellers to provide our products. If you choose to purchase from one of our Authorized Business Partners/Resellers (see list below), please address all Purchase Orders to Avaya Inc., C/O your selected Business Partner/Reseller (i.e. Avaya Inc. C/O (Selected Reseller Name), (Selected Reseller Address), and (Selected Reseller Phone).

Orders may be placed direct, through Avaya, by contacting the following Avaya Representative:

Mark Stout
Client Executive

Avaya Inc.
2701 Renaissance Boulevard, Suite 170
King of Prussia, PA 19406
Phone/Fax: 610-908-3003
stoutm@avaya.com

Placing an Order via Fax:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. If you have interest in volume discounts, please request this information from your Sales Representative.
3. For direct Orders, Address the orders to:

Avaya Inc.
c/o Joe Andreas
211 Mt. Airy Road
Basking Ridge, NJ 07920
908 953-5537

Or if using Resellers, please select one of the authorized resellers listed below and address the Purchase Order as follows:

Avaya Inc.
c/o (Selected Reseller Name)
Reseller Address

4. All quotes and orders should state "As per PEPPM 2010."
5. Fax the completed order to **800-636-3779**.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **Avaya Inc.** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by using the checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be faxed directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779) or Epylon eCommerce to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

Avaya Inc.
c/o (Selected Reseller Name - see below)

(Reseller Address - see below)

(Reseller Phone - see below)

In the body of the purchase order, please include the following language:
"As per PEPPM 2010"

AEC Group, Inc.

400 Bursca Drive, Suite 401-402

Bridgeville, PA 15017

Contact: Marc Rieder, Phone (412) 838-0100, mrieder@aecgroup.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Altura Communication Solutions.

Aspen Corporate Park

1460 US Route 9 North - Suite # 302

Woodbridge, NJ 07095

Contact: Tony Clemente Phone (718) 360-8910, aclemente@alturacs.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Bob Ray Communication Services - BRCS

3668 Route 30

Latrobe, PA 15650

Contact: Bob Ray, Phone (724) 539-2990, bray@brcservice.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Carousel Industries

659 South County Trail

Exeter, RI 02822

Contact: Michael Mahar, Phone (800) 401-0760, ext. 6160, mmahar@carouselindustries.com

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e.comm Technologies

11 Melanie Lane

East Hanover, NJ 07396

Contact: Roger Lane, Phone (973-503-5828, rlane@ecommt.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Empire Communications Systems, Inc.

1215 16th Street

Altoona, PA 16601

Contact: Gary Yarnell, Phone (814) 944-2655, ext. 206, gyarnell@empirecs.com

** Purchase Orders may not be faxed. Fax to 800-636-3779 or refer to Epylon eCommerce.

Empire Technologies, L.L.C.

One West First Avenue

Suite 210

Conshohocken, PA 19462

Contact: Daniel Colfer, Phone (610) 260-2143, dcolfer@getempire.com

** Purchase Orders may not be faxed. Fax to 800-636-3779 or refer to Epylon eCommerce.

GR Sponaugle Communication, LLC.

4251 Chamber Hill Road

P.O. Box 4129

Harrisburg, PA 17111-0129

Contact: Cindy LoCasale, Phone (717) 703-3307, cindy.locasale@grscommunication.com

** Purchase Orders may not be faxed. Fax to 800-636-3779 or refer to Epylon eCommerce.

Merlin Communications

18 E. South 7th Street

Akron, PA 17501

Contact: Jim Madden, Phone (717-859-1003, ext. 102, servicerequest@merlincom.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

National Telecom Services

2894 Old Washington Road
McMurray, PA 15317

Contact: Dave Bickel, Phone 724-969-5090, ext. 105, dbickel@natelecom.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Netversant-Philadelphia Inc.

4009 Market Street
Aston, PA 19014

Contact: Paul Manidis, Phone 610-364-3205, pmanidis@netversant.com

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North American Communications Resource Inc. (NACR)

3344 Highway 149
Eagan, MN 55121

Contact: Pete Anderson, Phone (614) 796-1002, panderson@nacr.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Sage Technology Solutions Inc.

1040 West Main Street
Mount Joy, PA 17552

Contact: Steve Berg, Phone (717) 653-6641, ext 125, sberg@stsi-usa.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Strategic Products and Services

214 Senate Avenue, Suite 104
Harrisburg, PA 17011

Contact: John Miller, Phone (717) 737-7666, jmiller@spscom.com

** Purchase Orders may not be faxed to the above Reseller Fax to 800-636-3779 or refer to Epylon eCommerce.

Technology Solutions Group

4154 Old William Penn Highway, Suite 100
Murrysville, PA 15668

Contact: Steve Ciamarra, Phone (412) 349-1170, sciamarra@4tsg.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

VICOM Corporation – Virginia Integrated Communication

5361 Cleveland Street
Virginia Beach, VA 23462

Contact: Ron Hughes Phone 757 490-7777, rhughes@vicom-corp.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Advent Communications

3 Coins Drive
Canonsburg, PA 15317

Contact: Jan Sinnamond Phone 724-916-2504, jsinnamond@adventcom.com

** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.

Shared Technologies Inc.

2550 Eisenhower Avenue
Norristown, PA 19403

Contact: Peter McGuinness Phone 610-728-4214 Peter.mcguinness@sharedtechnologies.com** Purchase Orders may not be faxed to the above Reseller. Fax to 800-636-3779 or refer to Epylon eCommerce.