



Vendor Contacts and Ordering Instructions

All PEPPM orders should be faxed to PEPPM at **800-636-3779** or placed online through Epylon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM 2012"

Product Line: Mitsubishi Electric Visual Solutions America, Inc.

Introduction

Mitsubishi Electric Visual Solutions America, Inc. (MEVSA) is a stand-alone corporation based in Irvine, CA, USA and is a member of the Mitsubishi Corporation family, whose headquarters are in Japan. MDEA is divided into two divisions; Presentation Products and Consumer Electronics. The Presentation Products division strictly focuses on the manufacturing, selling and servicing of projectors and presentation products.

As a manufacturer we are able to add multiple resellers to the PEPPM contract thereby allowing for multiple sources in which to purchase.

For any inquires, please contact Michele Wood at (949)465-6427 (California) or via email at MWood@mdea.com.

Placing an Order via Fax:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of one.
3. Select one of the authorized resellers listed below and address the orders to:

Mitsubishi Electric Visual Solutions America, Inc.
c/o (Selected Reseller Name)
Reseller Address

4. All quotes and orders should state "As per PEPPM 2012."
5. Fax the completed order to **800-636-3779**.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a “line item” or “contracts” search.
 - b. Select **Mitsubishi Electric Visual Solutions America, Inc.** from the Vendor (Awardee) list.
 - c. Click “Search.”
3. Add selected line items to a List.
4. Assign a reseller to the item by using the checking the box next to the item and clicking the “Assign Distributor” button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you’ll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click “Submit” after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.
8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be faxed directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779) or Epylon eCommerce to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

Mitsubishi Electric Visual Solutions America, Inc.
c/o D&D Security
4861 Sunrise Drive, Suite 105
Martinez, CA 94553
Jeff Rogers
Phone: (800) 453-4195
jeff@ddsecurity.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o Presentation Products, Inc. dba SPINITAR
16751 Knott Avenue
La Mirada, CA 90638
Jay Rogina Phone:
(714) 367-2902
jayr@spinitar.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o Jensen Audio Video dba JAV, Inc
210 E Cota St
Santa Barbara, CA 93101
John Salgado
Phone: (805) 962-0110
john@jensenav.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o Pathway Communications, Inc.
721 Valley Ridge Circle Suite #13
Lewisville, TX 75057
Judy O'Kelley
Phone: (972) 436-6161
judy@pcomus.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o Lightwerks Communications, Inc.
3331 Jack Northrup Ave
Hawthorne, CA 90250
Brian Reilly
Phone: (424) 675-2600
breilly@ccsprojects.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o CDW Government LLC
230 N. Milwaukee Ave
Vernon Hills, IL 60061
Mel Hennessey
Phone: (847) 419-6200
bids@cdwg.com

Mitsubishi Electric Visual Solutions America, Inc.
c/o Troxell Communications, Inc.
100 North Hill Drive, Suite #42
Brisbane, CA 94005
Mike Rayburn
415-330-0250
Mike.rayburn@trox.com

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