



**Los Angeles County
Office of Education**


Serving Students ▪ Supporting Communities
Leading Educators

April 6, 2022

TO: Dr. Debra Duardo, Superintendent

FROM: Terri Lyttaker, Controller
Business Services

SUBJECT: Request for Approval for Renewal of Bid No. 20/21-1651
Standard School Supplies

Signature: 
Terri Lyttaker (Apr 8, 2022 13:13 PDT)

Email: lyttaker_terri@lacoed.edu

We are requesting renewal of Standard School Supplies Bid #20/21-1651 to the following suppliers:

<u>Supplier</u>	<u>Primary Commodity</u>
State Toner	Ink & Toner
Kelly Spicer's	Cut Stock Paper
Staples Advantage	Office Supplies
Staples Advantage	First Aid and Safety
P&R Paper Supply	Janitorial Supplies

Education Code, Section 38110, directs the County Board of Education to establish rules and regulations under which any school district in the county may purchase standard school supplies. To give maximum legal authority for other school districts to use the contract, the bid cited not only Public Contract Code 20118, but also Education Code 38110, dealing with cooperatives and standard school supplies.

The Los Angeles County Office of Education (LACOE), acting on behalf of the school districts, annually prepares and awards contracts resulting from these bids, then offers them for “piggybacking” to districts and eligible California Agencies.

LACOE is participating with the California County Superintendents Educational Association EdBuy program to publicize these contracts to other interested California agencies. The bids are effective April 13, 2022 through April 12, 2023.

Subject Request for Approval for Award of Bid No. 20/21-1651
April 6, 2022
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Approval of renewal to suppliers:

Signature: 

Email: duardo_debra@lacoed.edu

Dr. Debra Duardo, Superintendent
Los Angeles County Office of Education

TL:MM