

MEMORANDUM

DATE: February 3, 2023
TO: PEPPM Registered Vendors & Potential Bidders
FROM: Thomas Caruso, Director, CSIU Cooperative Purchasing
SUBJECT: PEPPM California RFB by Kern County Superintendent of Schools

We are pleased to announce the publication of a new Request for Bids (RFB) from California's Kern County Superintendent of Schools (KCSOS):

- PEPPM 2023 Supplemental Product Line Bid – **California** (Electronic Bid Number 536222)

This RFB is issued in cooperation with the PEPPM program through KCSOS, covering a range of technology product lines.

The California RFB is separate from Pennsylvania's issued for PEPPM through the Central Susquehanna Intermediate Unit. The Pennsylvania bid was released earlier on January 20th and is in vendor's Epylon inboxes already.

The Bid Deadline

All California bids must be received electronically through www.Epylon.com by 3 p.m. PT, Tuesday, March 28, 2023. We advise bidders to submit one to two days before the bid deadline to leave time to detect and correct any of their errors and to avoid any last-minute disruptions. Late bids will not be responsive.

Other Important California Dates

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| • Consideration of Exceptions Due Date | February 17, 2023 |
| • Submission of Questions Due Date | March 10, 2023 |
| • Tentative KCSOS Award Date | April 27, 2023 |
| • Contract Start Date | May 1, 2023 |

Why Bid in California?

California is the largest education market in the United States. PEPPM cooperates with KCSOS in releasing separate RFBs because of the preference of California's school districts to use locally awarded bids more expeditiously and with less paperwork.

Differences in the California RFB

There are no bid fees to bid in California. Bid terms are very similar to PEPPM's Pennsylvania RFB. Bidders who have bid in Pennsylvania will find it easy to convert all their work for a bid response to

KCSOS, representing a second opportunity to win a PEPPM contract. California's deadline is staggered to give Bidders extra time to respond to the KCSOS RFB.

Product Specifications

A list of branded product lines sought in the RFB is posted as a PDF on www.PEPPM.org/bids. This list may be supplemented or amended during the bidding process.

Bidding Process

Bids must be submitted through ebid software on www.Epylon.com. The RFB has already landed in the inboxes of vendors who have existing Epylon accounts. Other vendors must register at www.Epylon.com to receive account credentials, all bid documents, and access to the bid forms. There is no cost to register with Epylon or to view the bid documents.

If you are an existing Epylon vendor and do not see the RFB in your inbox, there are three possible reasons:

- Another employee under your company's account has accepted the bid form on behalf of the company. Only one bid form may be active for any given company, but any employee can forward the bid form to another company representative. Contact Epylon Customer Service to see if another company employee has opened the bid form
- Your company has not categorized itself as a technology-related supplier. Contact Epylon Customer Service to be added as a "technology supplier." Then the bid form will be promptly forwarded to the company's inbox
- Your company has divided its employees into geographic territories, and the bid has been directed to employees designated for California

Technical Bidding Help

Epylon will not answer policy questions related to the bid but can assist with technical help in filling out the bid forms or gaining access to the RFB. A PEPPM Bidder's Guide is posted as a PDF at www.PEPPM.org/bids. Contact Epylon at Service@Epylon.com or call customer service at (888) 211-7438.

Bid Policy Questions

Submit questions about terms and conditions or specifications to BidQuestions@PEPPM.org. In addition, view answers to frequently asked questions at www.PEPPM.org/bids.

Information for Non-Registered Vendors

Prior to registering with PEPPM or Epylon, a potential bidder may gauge their interest in bidding by reading bid product specifications and terms and conditions on www.PEPPM.org/bids.

Amendments and Changes

Notices of any bid changes or amendments will be published electronically with ebid software. In addition, the amendments will be posted on www.PEPPM.org/bids. Registered vendors will be notified by email.

About PEPPM

PEPPM has a proven record of serving school districts and other public agencies across all the United States with cooperative purchasing contracts competitively bid under the high standards expected for public-sector procurement. The PEPPM cooperative purchasing program helps schools and other public agencies drive down the cost of acquisition and derive the best value for their technology investments.