MEMORANDUM

DATE: January 8, 2026

TO: PEPPM Registered Vendors & Potential Bidders

FROM: Thomas Caruso, Director, CSIU Cooperative Purchasing

SUBJECT: PEPPM 2026 Catalog Request for Bids

We are pleased to announce the publications of a new Request for Bids (RFB):

- PEPPM 2026 Catalog Bid - Pennsylvania (Electronic Bid 549622)

This RFB is issued through the PEPPM program under the authority of the Central Susquehanna Intermediate Unit, IU 16, covering a range of technology products.

The Bid Deadline

All bids must be received electronically through www.Epylon.com by 3 p.m. ET Thursday, February 12, 2026. We advise bidders to submit one to two days before the bid deadline to leave time to detect and correct any of their errors and to avoid any last-minute disruptions. Late bids will not be responsive.

Other Important Dates

• Consideration of Exceptions Due Date	January 23, 2026
• Response to Exceptions Amendment	February 2, 2026
• Submission of Questions Due Date	January 23, 2026
• Tentative Board Award Date	March 18, 2026
• Tentative Agency Contract Signing	March 19, 2026
• Contract Start Date	April 1, 2026

Catalog Specifications

A list of catalog categories sought in the RFB is posted as a PDF on www.PEPPM.org/bids.

Bidding Process

Bids must be submitted through the eBid system at www.Epylon.com. If you previously registered at www.PEPPM.org, an Epylon account was created for you. Use the same log in credentials to log in at www.Epylon.com. Vendors who already have Epylon accounts should have received the bid invitation in their inboxes.

If you're new to the system, you can register at either www.PEPPM.org to gain access to bid documents and forms. There is no cost to register or to view bid materials.

If you are an existing Epylon vendor and do not see the RFBs in your inbox, there are three possible reasons:

- Another employee under your company's account has accepted the bid form on behalf of the company. Only one bid form may be active for any given company, but any employee can forward the bid form to another company representative. Contact Epylon Customer Service to see if another company employee has opened the bid form
- Your company has not categorized itself as a technology-related supplier. Contact Epylon Customer Service to be added as a "technology supplier." Then the bid form will be promptly forwarded to the company's inbox
- Your company has divided its employees into geographic territories, and the bid has been directed to employees designated for Pennsylvania

Technical Bidding Help

Epylon will not answer policy questions related to the bid but can assist with technical help in filling out the bid forms or gaining access to the RFBs. A PEPPM Bidder's Guide is posted as a PDF at www.PEPPM.org/bids. Contact Epylon at Service@Epylon.com or call customer service at (888) 211-7438.

Bid Policy Questions

Submit questions about terms and conditions or specifications with the eBid on the "Bidder's Questions" tab no later than 4 p.m. ET January 23, 2026. In addition, view answers to frequently asked questions at www.PEPPM.org/bids.

Information for Non-Registered Vendors

Prior to registering with PEPPM or Epylon, a potential bidder may gauge their interest in bidding by reading bid specifications and terms and conditions on www.PEPPM.org/bids or at www.Epylon.com/corporate/solutions/peppm.shtml.

Amendments and Changes

Notices of any bid changes or amendments will be published electronically within the eBid software. In addition, the amendments will be posted on www.PEPPM.org/bids. Registered vendors will be notified by email.

About PEPPM

PEPPM has a proven record of serving school districts and other public agencies across all the United States with cooperative purchasing contracts competitively bid under the high standards expected for public-sector procurement. The PEPPM cooperative purchasing program helps schools and other public agencies drive down the cost of acquisition and derive the best value for their technology investments.