



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM catalog orders must be faxed to PEPPM at **800-636-3779** or emailed to orders@peppm.org. In the body of the purchase order, please include the following language: "As per PEPPM"

Awarded Catalog Category: Audio Visual Products and Refurbished Computer Systems and Parts

Introduction

Troxell Communications has been providing audiovisual solutions to schools, businesses, and government facilities for more than 35 years.

Based in Phoenix, Arizona with offices located nationwide, Troxell's diverse client base represents a wide cross-section of the marketplace: education, state and local government, business and industry, health care, sports and entertainment, hospitality, and not-for-profit organizations.

Our experience, expertise, and commitment to customer satisfaction have distinguished Troxell Communications as the largest privately held AV solution provider in the United States.

We have a vast selection of competitively priced AV solutions backed by decades of industry experience, outstanding customer support, and superior technical services.

We have more than 70,000 products from hundreds of renowned technology manufacturers; in-house customer service; on-going manufacturer sponsored training; manufacturer-direct products along with National buying power; manufacturer-direct pricing; and low overhead expense.

Successfully working side by side with educators has earned us ranking as the nation's leading supplier of AV equipment to schools.

Note: Contact List for additional States:

First name	Last name	Position		Email	Phone	Ext
Joe	De Sola	Southwest Regional VP		joe.desola@trox.com	972-458-1081	5000
Mike	Logan	Southeast Regional VP		Mike.logan@trox.com	337-406-0480	6000
Clint	Knudsen	West Regional VP		clint.knudsen@trox.com	435-241-7566	4300
Jerry	Scacchitti	Central & NE Regional VP		Jerry.scacchitti@trox.com	502-369-3112	7000
Richard	Goncalves	Southwest Regional VP		Rgoncalves@trox.com	905-946-3726	
Sarah	Goncalves	Southeast Regional VP		sgoncalves@trox.com	905-946-3730	
Justin	Chaloner	West Regional VP		jchaloner@trox.com	905-946-3358	
Omar	Gayle	Central & NE Regional VP		ogayle@trox.com	905-946-3872	
First name	Last name	Position		Email	Phone	Ext
Chanel	Ramirez	Inside Sales Supervisor		chanel.ramirez@trox.com	602-437-7240	1753
Luis	Gutierrez	Outbound Sales Specialist		luis.gutierrez@trox.com	602-437-7240	1776
Gabi	Zamorano	Outbound Sales Specialist		gabriela.zamorano@trox.com	602-437-7240	1775
Tim	Balduenza	Sales Administrator		tim.balduenza@trox.com	602-437-7240	1751
Rita	Montes	Sales Administrator		rita.bermudez@trox.com	602-437-7240	1761
Natalie	Zapata	Sales Administrator		natalie.zapata@trox.com	602-437-7240	1752

How to Use and Navigate the PEPPM Troxell Communications, Inc. Online Catalog Store

1. Go to www.peppm.org
2. Click on list of awarded catalog categories
3. Under Audio Visual Products or Refurbished Computer Systems and Parts click on Troxell Communications Catalog Store Link, please wait for the page to load
4. You can search by keyword, category, manufacturer or by model number
5. Once you have found the item you are looking for, click add to cart
6. You will see your cart, if changes in quantity are needed, change the quantity and click recalculate
7. If you want to add additional items to your cart, click continue shopping and search for products, repeat steps above
8. Please note, if you decide you do not want the item(s), click remove, then you can click on the back to PEPPM Store link
9. Once you have all products desired in your cart, please review your order and quantities
10. Once the cart has been reviewed and no changes need to be made, click checkout
11. You will then need to fill out the requested information on the following page (Name, Address, email, phone, etc.)
12. There will be 2 options available: continue shopping, or print a quote to fax to PEPPM
13. Click Print Quote to fax to PEPPM, follow the next steps below under Placing an Order via Fax or Email number 5.

Placing an Order via Fax or Email:

1. Click on the Troxell Communications, Inc. link located on www.peppm.org, shop, add selected items to a cart and print a PEPPM quote or contact an Troxell Communications, Inc. representative listed above.
2. Our catalog store front posted PEPPM prices are for a quantity of 1. Please contact the Troxell Communications Local Account Executive listed above for quote.
3. Address the orders to:
Troxell Communications, Inc.
Chanel Ramirez, Lead Sales Admin
4675 E Cotton Ctr Blvd Ste 155
Phoenix, AZ 85040

Or if using CDI Technologies:

- CDI Computer Dealers (CDI Technologies)
75 Clegg Rd
Markham, ON L6G1A9
4. All quotes and purchase orders should state "As per PEPPM"
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Orders may not be sent directly to the Awarded Vendor. All orders must be placed through the PEPPM fax number (800-636-3779) or email address (orders@peppm.org) to assure PEPPM bid protection.