



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM catalog orders must be faxed to PEPPM at **800-636-3779** or emailed to orders@peppm.org. In the body of the purchase order, please include the following language: "As per PEPPM".

Awarded Catalog Category: PEPPM 2018 Catalogue Bid – Pennsylvania

Introduction

At 2NDGEAR, we are focused on enabling your organization to drive more good throughout the world. You will find focused solutions, top-of-the-line new and refurbished equipment, and a suite of managed services at the ready. Whether you are looking for a few quality laptops or a whole new technology outfit for your organization, 2NDGEAR provides a solution that meets your needs and exceeds expectations.

2NDGEAR has dedicated Sales Representatives to support the PEPPM contract initiatives. 2NDGEAR utilizes our inside sales team to manage lead generation, pre-sales support, product quotations and post-sales customer support. This effort includes field sales resources which will be equipped with relevant case studies and product training material, as well as a market leading product portfolio designed to span a wide range of government entities. Our solutions serve the education, state and local government, public venues, healthcare, and corporate enterprises with patented technology that specializes in delivering best in breed technologies to the customer.

2NDGEAR is backed by a vast network of vendors mostly composed of major manufacturers (Dell, HP, Lenovo), mid to large organizations (Fortune 500 companies, K-12 schools, universities), and leasing resellers like our sister company Insight Financial Services. As a result we offer a wide range of IT equipment often available elsewhere and configured to your specific requirements.

We have hassle free advance replacement warranty. 2NDGEAR provides you with a 3 year warranty on all Laptops, Desktops, Servers and LCD Monitors. We will ship your replacement product before we receive the product you are returning to us.

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How to Use and Navigate the PEPPM 2NDGEAR LLC Online Catalog Store

Access the 2NDGEAR online PEPPM store by clicking [here](#). To submit a quote to PEPPM, click the **Add To Quote** button located on any product page. The selected product(s) will be automatically added below. Once you are done with your quote request, please print this quote using the green **Print button** below, attach your purchase order and fax both to PEPPM at 800-636-3779.

Placing an Order via Fax or Email:

1. Click on the 2NDGEAR LLC link located on www.peppm.org, shop, add selected items to a cart and print a PEPPM quote or contact a 2NDGEAR representative listed above.
2. Our catalog store front posted PEPPM prices are for a quantity of 1.
Volume discounts will be handled on a case by case basis. Please contact:
Mark Hojnoski
mhojnoski@2ndgear.com
443-725-5590 (O)
443-588-0888 (F)
3. Address the orders to:
2NDGEAR LLC
611 Anton Blvd., Suite 700
Costa Mesa, CA 92626

4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Orders may not be sent directly to the Awarded Vendor. All orders must be placed through the PEPPM fax number (800-636-3779) or email address (orders@peppm.org) to assure PEPPM bid protection.