



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM catalog orders must be faxed to PEPPM at **800-636-3779** or emailed to orders@peppm.org. In the body of the purchase order, please include the following language: "As per PEPPM".

Awarded Catalog Category: Refurbished Computer Systems & Parts

Introduction

Since 1978, CXtec has delivered value and support in current and legacy networking, voice and cable infrastructures. Our Technology @ Your Pace® philosophy lets you decide what's best for your technology infrastructure - what to implement, when to upgrade, and when to maintain your current investment. We strive to help you simplify the buying process and reduce the cost of your infrastructure, while ensuring the quality your organization needs to succeed.

CXtec has agreed to extend our Pennsylvania bid pricing to all 50 states. The below contact information should be used for all states.

Contact Information:

Contact: Emily Fiel, Sales Enablement Specialist

Ph: 315.883.3852 **Fax:** 315.455.1800

Email: emily.fiel@cxtec.com

Mailing Address: 5404 South Bay Road, Syracuse, NY 13212

How to Use and Navigate the PEPPM CXtec Online Catalog Store

Visit <https://www.cxtec.com/peppm/index.php>. Search the available products by clicking on the navigation links to the left or search for specific items by entering them into the search bar located below the welcome message. When you find the item you are looking for, click on that item and there will be a text box to insert quantity and then click "Add to Quote". From there you can continue shopping or request a quote.

Placing an Order via Fax or Email:

1. Click on the CXtec link located on www.peppm.org, shop, add selected items to a cart and print a PEPPM quote or contact the CXtec representative listed above.
2. Our catalog store front posted PEPPM prices are for a quantity of 1. For a volume discount, contact your CXtec representative.
3. Address the orders to:
CXtec Inc.
5404 South Bay Road
Syracuse, NY 13212
4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Orders may not be sent directly to the Awarded Vendor. All orders must be placed through the PEPPM fax number (800-636-3779) or email address (orders@peppm.org) to assure PEPPM bid protection.