



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM catalog orders must be faxed to PEPPM at **800-636-3779** or emailed to orders@peppm.org. In the body of the purchase order, please include the following language: "As per PEPPM".

Awarded Catalog Category: Refurbished Computer Systems and Parts

Introduction

Thank you for choosing Joy Systems for your recertified computer needs! Joy Systems is the #1 Microsoft Authorized Refurbisher (MAR) worldwide. We are the first company to ship over 2 million Windows licenses under the MAR program. Based entirely in New Jersey, we refurbish and ship over 30,000 units monthly and offer a wide range of business-class desktops and laptops from top tier brands.

Here's how to reach us:

Contact: Dan Grabon, Business Development Manager
Email: schools@joysystems.com
Phone: (732) 328-8566
Fax: (732) 469-1510
Address: 101 Cottontail Lane, Somerset, NJ 08873

How to Use and Navigate the PEPPM Joy Systems Online Catalog Store

You can use our PEPPM Online Catalog Store like any other e-commerce site, but rather than paying for your order online via credit card, you'll be emailed a quote that can be used to submit a Purchase Order via PEPPM.

1. Click on the Shop heading in the menu.
 2. Browse our products and add to cart.
 3. When you're done, click Checkout.
 4. On the Checkout page, fill in your contact information and click Finalize Quote.
 5. A copy of your quote will be emailed to you. Use this quote to create a purchase order.
1. Address your purchase order to:
Joy Systems
101 Cottontail Lane
Somerset, NJ 08873

6. All quotes and purchase orders should state "As per PEPPM."
7. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
8. Standard shipping is included on all orders over \$500.00.

Placing an Order via Fax or Email:

1. Click on the Joy Systems link located on www.peppm.org, shop, add selected items to a cart and print a PEPPM quote or contact a Joy Systems representative listed above.
2. Our catalog storefront posted PEPPM prices are for a quantity of 1. Volume discounts may be available; to obtain a quote for volume discounts on PEPPM products, please contact schools@joysystems.com.
3. Address the orders to:
Joy Systems
101 Cottontail Lane
Somerset, NJ 08873
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Orders may not be sent directly to the Awarded Vendor. All orders must be placed through the PEPPM fax number (800-636-3779) or email address (orders@peppm.org) to assure PEPPM bid protection.