

Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at **800-636-3779**, emailed to orders@peppm.org or placed online through Epylon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: Dell Marketing, L.P.

Introduction

Dell Marketing, L.P. is the world leader in products, services, and solutions for information storage and its management. We are the information storage standard for every major computing platform and, through our solutions, serve as caretaker for more than two-thirds of the world's most essential information. Our world-class solutions integrate [networked storage](#) technologies, storage [systems](#), [software](#), and [services](#).

Main Sales Contact:

Dell Marketing L.P.
Whitney Wolensky
Regional Sales Director, SLED
One Dell Way
Round Rock, TX 78682
e-mail: whitney.wolensky@dell.com
Phone: 484-500-4093
FAX: 512-28-1766

Placing an Order via Fax or Email:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. To receive volume discounts you need to adjust the quantity of the particular item. If you have further questions please reach out to the DELL contact or the reseller you are working with.
3. Address the orders to:
Dell Marketing, L.P.
One Dell Way
Round Rock, TX 78682

Or if using resellers:

Select one of the authorized resellers listed below and address the orders to:

Selected Reseller Name

Reseller Address

4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included in all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile, My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts, Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **Dell Marketing, L.P.** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. If you are working with an authorized reseller, assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)

6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.
8. Standard shipping is included in all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing:

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epylon eCommerce (www.epylon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

Advizex Technologies

5865 N Point Pkwy Ste 300

Alpharetta, GA 30022

Cindy Manley

216-901-1818

cmanley@dvizex.com

Computer Design & Integration LLC (CDI LLC)

500 Fifth Ave, Ste 1500

New York, NY 10110

Tawna Perkins

717-685-4347

Tawna.Perkins@cdillc.com

Global Data Consultants

1144 Kennebec Drive
Chambersburg, PA 17201
Dani Sauve
717-262-2080
danisauve@gdcit.com

Winslow Technology Group

303 Wyman St, Ste 299
Waltham, MA 02451
Mike Tibaudo
mtibaudo@winslowtechgroup.com
(781)471-5021

In the body of the purchase order please include the following language: "As per PEPPM"