



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at **800-636-3779**, emailed to orders@peppm.org or placed online through Epylon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: [Hardware, software, related services, and other branded products](#)

Introduction

Our story began more than three decades ago with a team of eleven engineers in China. Today, we are a diverse group of forward thinkers and innovators in more than 160 countries, constantly reimagining technology to make the world more interesting and to solve tough global challenges.

We are dedicated to transforming our customers' experience with technology—and how it, and they, interact with the world around us. We call this Intelligent Transformation. We are setting the stage for what's possible with technology shaped by Augmented Intelligence, capable of enhancing and elevating human capability. We have a proven history of results with \$43B in revenue, hundreds of millions of customers, and four devices sold per second.

Lenovo is committed to your satisfaction, and will support PEPPM with resources, both sales and technical, which understand your business and support your key business initiatives.

Please Contact [Jessica Perez](#) (919) 874-2936 - Inside Sales Specialist with any questions.

Placing an Order via Fax or Email:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. [Contact Jessica Perez](#) for obtaining a [quote for volume discounts](#).
3. Address the orders to:
Lenovo (United States), Inc.
1009 Think Place
Morrisville, NC 27560

Or if using resellers:

Select one of the authorized resellers listed below and address the orders to:

Selected Reseller Name
Reseller Address

4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.

- d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **Lenovo (United States), Inc.** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.
8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epylon eCommerce (www.epylon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

CDW Government
230 N. Milwaukee Ave
Vernon Hills, IL 60045
Melissa Johnston
Deputy Program Manager
312-705-2069
melijoh@cdw.com

ePlus Technology, Inc.

130 Futura Drive
Pottstown, PA 19464
Nicholas D'Archangelo
VP SLED Business Development
610-495-1293
ndarchangelo@eplus.com

Insight Investments, LLC dba 2NDGEAR LLC

611 Anton Blvd. Suite 700
Costa Mesa, CA 92626
Leslie Zaks
Business Development Executive
(714) 785-3599
Lzaks@insightinvestments.com

DHE Computer Systems, LLC

7076 S. Alton Way Bldg C
Centennial, CO 80112
Gregg Fisher
Contracts Manager
303-290-6050
gregg@dhecs.com

Ocean Computer Group, Inc.

90 Metawan Road Suite 105
Matawan, NJ 07747
Ken Dominguez
Sales | NJ Public Accounts
732-918-4686
kd@oceancomputer.com

Global Data Consultants, LLC

1144 Kennebec Drive
Chambersburg, PA 17201
Brittany Sexton
Procurement
717-262-2080
bso@gdcit.com

integraONE

7248 Tilghman Street, Suite 120

Allentown, PA 18106

Linda Sadler

ISR/Office Manager

717-614-4330

lsadler@integra1.net

Vivacity Tech PBC

505 W Minnehaha Ave., Suite 100

Saint Paul, MN 55103

Tanya Maloley

Customer Service Manager

612-345-8895

tanya@vivacitytech.com

Omega Systems Consultants, Inc.

1121 Snyder Rd

West Lawn PA, 19609

Katie Brower

Inside Sales Manager

484-772-1063

kbrower@omegapa.com

Winslow Technology Group, LLC

303 Wyman St, Ste 210

Waltham, MA 02451

Sam Higley

Account Executive

774-200-4351

isr@winslowtg.com

BMAK, Inc. dba CompuWave

1839 Knoll Drive

Ventura, CA 93003

John Koger

Business Development Manager

805-650-8808 ext 114

jkoger@compuwave.com

SHI International Corp.

290 Davidson Ave.
Somerset, NJ 08873
Gary Wilson
Public Sector Contracts Specialist
732-652-3081
Gary_wilson@shi.com

Insight Investments, LLC dba RED8LLC

611 Anton Blvd. Suite 700
Costa Mesa, CA 92626
Leslie Zaks
Business Development Executive
(714) 785-3599
Lzaks@insightinvestments.com

All Lines Technology

791 Commonwealth Drive
Warrendale, PA 15086
Pam Petrovich
Marketing Manager
(724) 850-9192
ppetrovich@alllinestech.com