



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at **800-636-3779**, emailed to orders@peppm.org or placed online through Epsilon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: Mitel , telephony and communication equipment and Service

Introduction

Mitel is the #1 UC (Unified Communications) equipment provider in the world and #2 in UCaaS (Unified Communications as a Service). Both of these products are available via the PEPPM contract. Our Reseller list below list our providers available to service your needs nationwide.

Contacts:

Sales – Murray Van Dyke, Murray.VanDyke@Mitel.Com, 602-629-8811
1146 N. Alma School Road
Mesa, AZ 85201

Contracts Management Group, CMG@Mitel.Com

Placing an Order via Fax or Email:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. Additional discounts are possible and obtained per configuration.
3. Address the orders to:
 - a) For MiVoice Business products, orders may be issued directly to Mitel or to one of our authorized resellers identified in the Reseller Listing below.

USGovernmentsales@Mitel.com

Mitel Business Systems, Inc.
1146 N. Alma School Road
Mesa, AZ 85201

- b) For MiVoice Connect products, orders should be issued directly to one of our authorized resellers identified in the Reseller Listing below.

Selected Reseller Name
Reseller Address

4. All quotes and purchase orders should state "As per PEPPM 2019."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **Mitel Business Systems, Inc.** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.
8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epylon eCommerce (www.epylon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

RESELLER	ADDRESS	CONTACT INFO
A3 Communications Inc. d/b/a Blue Violet Network	17815 Newhope Street, Suite M Fountain Valley, CA 92708	David Kim Tel: (714) 754-4000 Email: dkim@blueviolet.net
Adept Technology Consulting, Inc.	60 Plant Avenue, Suite 2 Hauppauge, NY 11788	Keith Siegel Tel: (631) 676-1756 E-mail: ksiegel@adept_techconsulting.com
Comstar Technologies, Inc.	1155 Phoenixville Pike, Suite 114-115 West Chester, PA 19380	Andrew Cool Tel: (610) 691-4021 E-mail: acool@comstar-usa.com
Convergent Solutions Group d/b/a CSG Global Consulting	5185 Campus Drive, Suite 400 Plymouth Meeting, PA 19462	Stephen Maleno Tel: (484) 342-1025 Email: smaleno@csggc.com
Eastern DataComm, LLC	44 Commerce Way Hackensack, NJ 07601	Paul Jenne Tel: (201) 457-3311 x 131 Email: pjenne@easterndatacomm.com
EMInterlink LLC d/b/a CENetSolutions	PO Box Box 1101 Oak, PA 19456	Marj Vance (267) 342-1433 E-mail: marj@cenetsolutions.com
Morse Communications, Inc.	395 East Drive Melbourne, FL 32904	Stacey Fisher Tel: (321) 308-2153 Email: sfisher@morsecom.com
Norstar Telecommunications, Inc.	171 Centerpoint Boulevard Pittston, PA 18640	Patrick Flanagan Tel: (570) 908-6011 E-mail: pflanagan@norstar.net
Nortec Communications, Inc.	7531 Leesburg Pike, Suite 300 Falls Church, VA 22043	Deb Wiker Tel: (703) 288-7213 Email: dwiker@nortec.com
Office Solutions, Incorporated d/b/a OSI Technology	217 Mount Horeb Road Warren, NJ 07059-5628	Joanne Pagoulatos Tel: (732) 356-0200 E-mail: jpagoulatos@osi-technology.com
Prime Communications, Inc.	275 Curry Hollow Road Pittsburg, PA 15236	Dan Carmody Tel: (412) 440-1228 E-mail: dcarmody@primecomm.com
Sage Technology Solutions, Inc.	1040 West Main Street Mount Joy, PA 17552	James Van Fossen Tel: (717) 653-6641 Email: jvanfossen@sagetechs.com

Twinstare/Voice.Data.Video.Inc.
d/b/a Twinstare Technologies

291 Rand Hill Road
Morrisonville, NY 12962

Contact: Devi Momot
Tel: (800) 833-8000
Email: hello@twinstare.com

Verteks Consulting, Inc.

2100 SW 22nd Place
Ocala, FL 34471

Donald Gulling
Tel: (352) 401-0909
Email: Dgulling@verteks.com
