



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at **800-636-3779**, emailed to orders@peppm.org or placed online through Epsilon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: ClearOne

Introduction

ClearOne designs, develops, and sells conferencing, collaboration, network streaming & signage solutions through a global network of expert AV and IT practitioners who specify, install, and support our advanced hardware, software, apps, and cloud solutions.



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USA Sales Contact Information:

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Placing an Order via Fax or Email:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. For volume discounts, please contact your preferred reseller directly prior to submitting an order.
3. Select one of the authorized resellers listed below and address the orders to:
Selected Reseller Name
Reseller Address
4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **ClearOne** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.

8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epylon eCommerce (www.epylon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

AAA Sound & Video

295 Mt. Read Blvd.
Rochester, NY 14611
Attn. Rich Petty
(585) 325-1080
orders@aaasound.com

Advanced Presentation Systems, Inc.

d/b/a CCS Presentation Systems
12 Northeastern Blvd.
Nashua, NH 03062
Attn. Cheryl Gamst
(978) 256-2001
cheryl@ccsnewengland.com

Audio Video Solutions NJ LLC

365 Route 46 East
Fairfield, NJ 07004
Attn. David Slavitt
(973) 335-2412 Ext. 1
dslavitt@avsolutions.tech

Functional Communications Corporation

5900 South Salina St.
Syracuse, NY 13205
Attn. Scott Welton
(518) 286-1061 Ext. 102
s.welton@moodmediafcc.com

Guyette Communication Industries Corp.

90 Narrows Road
Plymouth, PA 18651
Attn. Tom Hulslander
(570) 779-5355 Ext. 311
tomh@guyettec.com

iQuarters LLC

P.O. Box 277
Montgomery, NY 12549
Attn. Phil Brander
(845) 234-0104
pbrander@iquarters.net

One Diversified, LLC

2975 Northwoods Parkway
Norcross, GA 30071-1537
Attn. Jill Chrisco-Brown
(916) 872-2050
jbrown@diversifiedus.com

Presentation Concepts Corporation

6517 Basile Rowe
East Syracuse, NY 13057
Attn. Samantha Haun
(315) 437-1314 Ext. 120
shaun@pccav.com

SMART Solution Technologies

831 W. North Ave.
Pittsburgh, PA 15233
Attn. Steve Acri
(412) 390-0803 Ext. 306
steve.acri@smarterguys.com

Solutionz Inc.

901 Bringham Ave.
Los Angeles, CA 90049
Attn. Eric Friesen
(310) 571-1207
efriesen@solutionzinc.com

Total Video Products, Inc.

414 Southgate Court
Mickleton, NJ 08056
Attn. Luz Marx
(856) 423-7400
lm Marx@totalvideoproducts.com

Troxell Communications, Inc.

4675 E. Cotton Ctr. Blvd.
Ste. 155
Phoenix, AZ 85040
Attn. Chanel Ramirez
(800) 352-7912 Ext. 1753
Chanel.ramirez@trox.com

Video Hi-Tech Corp.

d/b/a Adwar Video
125 Gazza Blvd.
Farmingdale, NY 11735
Attn. Danielle Imm
(631) 777-7070 Ext. 114
sales@adwarvideo.com

Visual Sound Inc.

485 Park Way
Broomall, PA 19008
Attn. Luisa Robbins
(610) 690-1346
lrobbins@visualsound.com