# **CLEVERTOUCH**

## **Vendor Contacts and Ordering Instructions**

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at <u>800-636-3779</u>, emailed to <u>orders@peppm.org</u> or placed online through Epylon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: Clevertouch

#### Introduction

First to market designing and manufacturing Interactive Flat Panel Displays, the Clevertouch brand by Sahara Presentation System has been setting the standard for a decade. With a wide range of screen sizes and a free App store, Clevertouch IFPDs meet and exceed the needs of K20 schools.

With Territory Managers and resellers throughout the country, we can provide pre and post-sales support to ensure your satisfaction and low total cost of ownership.

To get started with Clevertouch contact:

Jack Willson International Sales Manager <u>Jack.Willson@Clevertouch.com</u> +447795504111

### Placing an Order via Fax or Email:

- 1. Locate product and prices on PEPPM.org or through a sales representative.
- Our posted PEPPM prices are for a quantity of 1. For volume pricing please contact <u>Jack.Willson@Clevertouch.com</u> with the following information: panel size, model, quantity and desired installation time frame.
- Select one of the authorized resellers listed below and address the orders to: Selected Reseller Name Reseller Address
- 4. All quotes and purchase orders should state "As per PEPPM."
- 5. Fax the completed order to 800-636-3779 or email to orders@peppm.org.
  - a. Your order will be reviewed and edited by PEPPM Staff.
  - b. You will be contacted to make any necessary corrections.
  - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
  - d. Your order will be archived for audit support.
- 6. Standard shipping is included on all orders over \$500.00.

#### Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts Ship-to Addresses.

- 1. Login to Epylon at <a href="https://www.epylon.com">www.epylon.com</a>.
- 2. Click on the Contracts tab.
  - a. Choose between a "line item" or "contracts" search.
  - b. Select Clevertouch from the Vendor (Awardee) list.
  - c. Click "Search."
- 3. Add selected line items to a List.
- 4. Assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
- 5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
- 6. Add selected items to a Purchase Order form.
- 7. Click "Submit" after entering a valid PO number and shipping address.
  - a. The PEPPM contract will automatically be referenced in your PO.
  - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
  - c. The order will immediately be viewable by the vendor.
  - d. Your order will be archived for audit support.
- 8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

### **Reseller Listing**

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epylon eCommerce (www.epylon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

- Tierney Brothers 1771 Energy Park Drive, St. Paul MN 55108 Melissa Curtis: Melissacurtis@tierneybrothers.com 612.455.3862
- Visual Sound 485 Parkway Drive, Broomall, PA 19008
   Shelly Braaksma: <a href="mailto:sbraaksma@visualsound.com">sbraaksma@visualsound.com</a> 610.544.8700
- Data Projections Houston, 3700 W. Sam, Houston Pkwy, Suite 525, Houston, TX, 77042 Sandy Hill: <a href="mailto:shill@dataprojections.com">shill@dataprojections.com</a> 832.330.5656