



Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be faxed to PEPPM at **800-636-3779**, emailed to orders@peppm.org or placed online through Epsilon eCommerce. In the body of the purchase order, please include the following language: "As per PEPPM".

Product Line: XMedius

Introduction

XMedius is a global leader in the field of enterprise communications solutions. Its suite of enterprise-grade communications solutions enable businesses to benefit from secure and unified communication, as well as to exchange sensitive and confidential data that meets and exceeds industry regulatory compliance requirements.

Company Contact:

Dana Morio

Dana.morio@xmedius.com

(949)699-2328

Placing an Order via Fax or Email:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1.
3. Address the orders to:

XMedius
Atten: Orders/PEPPM
20000 North Creek Parkway, Suite 200
Bothell, Washington 98011
Main Phone: 425.951.1600
Orders Department Fax: 425.951.1597
Email: orders@xmedius.com

Or if using resellers:

Select one of the authorized resellers listed below and address the orders to:

Selected Reseller Name
Reseller Address

4. All quotes and purchase orders should state "As per PEPPM."
5. Fax the completed order to **800-636-3779** or email to orders@peppm.org.
 - a. Your order will be reviewed and edited by PEPPM Staff.
 - b. You will be contacted to make any necessary corrections.
 - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.

- d. Your order will be archived for audit support.
6. Standard shipping is included on all orders over \$500.00.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epsilon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epsilon at www.epsilon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **XMedius** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epsilon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epsilon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.
8. Standard shipping is included on all orders over \$500.00.

For any assistance using Epsilon, contact service@epsilon.com or call 888-211-7438.

Reseller Listing

Orders may not be sent directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779), email address (orders@peppm.org) or Epsilon eCommerce (www.epsilon.com) to assure PEPPM bid protection.

Select one of the authorized resellers/dealers listed below and address the orders to:

Dagostino Electronic Service Inc.
Atten: Trudy Van Kirk
600 Mifflin Road
Pittsburgh, PA 15207
Email: tvankirk@descomm.com
Phone: 412-894-7019

Advance2000, Inc.
Atten: Doug Mellott
1140 Wehrle Drive
Williamsville, NY 14221
Email: dmellott@advance2000.com
Phone: (716)929-7261

Arrow Systems Integration, Inc. (Arrow SI)
Atten: John Gilbert
580 Virginia Drive
Fort Washington, PA 19034
Email: jgilbert@arrows3.com
Phone: (610)564-5513

Carousel Industries of North America
Atten: Alli-Michelle Conti
659 South County Trail
Exeter, RI 02822
Email: aconti@carouselindustries.com
Phone: (401)583-4370

ConvergeOne, Inc.
Atten: Marianne Marvosa
7 Fredrick Court
Hillsborough, New Jersey 08844
Email: mmarvosa@convergeone.com
Phone: (732)410-2215

Dice Communications, Inc.
Atten: John McNulty
4509 S. 143rd Street, Suite 5
Omaha, NE 68137
Email: purchasing@dicellc.com
Phone: (402) 964-2431

D&S Communications Inc.
Atten: Manuel Taveira
1355 N McLean Blvd
Elgin, IL 60123
Email: manueltaveira@dscomm.com
Phone: (847)628-4173

New Era Technology NE
Atten: Mike Judge
2 Batterymarch Park, Suite 401
Quincy, MA 02169
Email: Michael.Judge@NewEraTech.com
Phone: (617)502-1646

Rel Comm
Atten: Joseph A. Marasco
250 Cumberland St.
Rochester, New York 14605
Email: jmarasco@rcomm.com
Phone: (585)697-5029