

## Vendor Contacts and Ordering Instructions

To assure PEPPM bid protection, all PEPPM orders must be emailed to <u>orders@peppm.org</u> or faxed to PEPPM at <u>800-636-3779</u>. In the body of the purchase order, please include the following language: "As per PEPPM".

## **Product Line: Tatung**

## Introduction

We are a reseller company resides in Southern California. Our name EHP stands for "Education Helps People." We strongly believe true education can transform the lives of individuals, families, and communities altogether to have a better and promising future. We have 8+ years of experience in education technology focusing on helping public and private schools gain the greatest benefits from technology investments. Our focus is not only providing great products at cost-effective prices but also supporting our clients to maximize their use of the products they purchase from us. Our goal is to ensure all educators we serve to feel 100% confident and comfortable using new technologies, therefore creating a much more effective learning environment for their students. And that is why we offer free on-going support until we meet our customers' total satisfaction.

Our sales manager for All regions is Tim Kim. Tim's contact information as follows. Phone: 213-663-8886 Email: <u>timkim@ehpsolutions.com</u> Fax: 213-896-7236

Our Company mailing address as follows. 11845 W. Olympic Blvd. Ste. 1100W, Los Angeles, CA 90064

## Placing an Order via Email or Fax:

- 1. Locate product and prices on PEPPM.org or through a sales representative.
- 2. Our posted PEPPM prices are for a quantity of 1. If you plan on purchasing more than 10 units in a single PO, please send us an email or fax with Product Name, SKU# and Quantity you are interested in purchasing. We will be more than happy to assist you with a volume discount.
- Address the orders to: EHP Solutions 11845 W. Olympic Blvd. Ste. 1100W Los Angeles, CA 90064
- 4. All quotes and purchase orders should state "As per PEPPM."

- 5. Email the completed order to <u>orders@peppm.org</u> or fax to **800-636-3779**.
  - a. Your order will be reviewed and edited by PEPPM Staff.
  - b. You will be contacted to make any necessary corrections.
  - c. Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
  - d. Your order will be archived for audit support.
- 6. Standard shipping is included on all orders over \$500.00.